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I'm Not Afraid of GDPI: Group Discussion and Personal Interview is carefully designed to guide you to face the compelling challenges of career building in the current scenario of cut-throat competition. This book offers several valuable sutras to aid an all-round development of one's personality. It discusses different ways to hone the career management skills such as writing a persuasive bio-data, presenting oneself convincingly in the interviews, tackling GDPI and dealing with time management stress. Neatly divided into two parts and eleven engaging chapters, the book comprehensively deals with every aspect of personal grooming required to be successful. Right front the positive mindset to correct attitude, and impressive body-language to acquiring 'officer-like qualities', this book can teach you the an of winning. Group Discussions (GD) are commonly used to assess several personality aspects of candidates during various entrance tests and as a part of selection process for various jobs. It can be a game changer for most students in their entrance rests and placement chances, since most technically and aptitude sound students even falter at GD.This comprehensive guide book on GD helps you clear the fog surrounding GD and by following its step-by-step instructions you can become a winner in GD.This book includes: Insight into: Need of GD, Do's & Don'ts in GD, Body Language & Public Speaking, Skills & Ability required in GD, and so on. Important GD topics, How to gather Information for GD, Reading & Practice for GD Practical tips on GD Preparation & ParticipationGo Ahead, Enjoy Reading and Be a Winner!!! #v&spublishers Group Discussion is an important part of the shortlisting process for admission to B-Schools and other professional institutes of repute. Business Management is essentially a group activity and working with groups is perhaps the most important parameter of a successful manager. In other fields as a professional in the working world, there will be times when you will be required to participate in group discussion. This book offers valuable material in analyzing the rules for successful group discussion. Your career

and status could improve provided you adopt skills to improve your presentation. Art & Science to Ace Your Job Interview. Tame Inner Demons, Shine in Group Discussion, Devise Perfect Resume. Hi friend. Are you nervous in facing interviews or find yourself lost while giving a GD? Never sure what to talk or what not to talk in interview? Then this book is exactly what you need. Interviews are not a stand-alone process and Group Discussions form an important stage of selection. A good CV/resume means you are already halfway through the process. Hence the book has covered all three of them to ensure integrated preparation. The book is extremely useful for anyone who is going for an interview/GD or is planning to give one, be it for a job or an MBA entrance. Whether you are a student, a recent graduate or have work experience, this book will certainly guide you to prepare better for the interviews and GD. Through this book you will: Learn to generate content for interview Get sample answers for standard interview questions Learn the common mistakes that candidates make to avoid them. Learn techniques which employ Science and Psychology to drive the interview in your favor Know how to handle the internal factors, which are inside the mind, and play a major role in selection or rejection Learn to succeed in GD Learn to make a perfect CV even from scratch Know The Do's and Don'ts This book answers how to score over and outperform other contenders in GD? It contains, the most sought after details of GD, like; What GD panel looks for?, Basics of Leading in GD, How to Look Different, How to Handle Awkward Situation?, When & How to Interrupt others?, Examples of Wrong way to Interrupt, Words not to be Used to Interrupt, GD Group Behaviors, The tips and tricks of GD, Skills to Deal with participants in GD, Doubts & Myths Clarified, Does & Don'ts, How to Prepare for GD? Methodology of GD, Types of GD Topics etc. The book is in 11 Chapters with 46 Mock GD-Topics Based & Case Studies GD. The book has been written by a highly qualified HR professional, Faculty, Trainer & Consultant. The book is a handy kit for those who have to participate in GD for admissions and jobs. Communicative competence is a term in linguistics that refers to a language user's grammatical knowledge of syntax, morphology, phonology and the like, as well as social knowledge about how and when to use utterances appropriately. The debate has occurred regarding linguistic competence and communicative competence in the second and foreign language teaching literature, and scholars have found communicative competence as a superior model of language. The notion of communicative competence is one of the theories that underlie the communicative approach to foreign language teaching. Communicative competence in terms of three components; grammatical competence: words and rules, sociolinguistic competence: appropriateness, strategic competence: appropriate use of communication strategies. The scientific study of Communicative competence is developing in a new dimension of language learning. Language teaching in various parts of the global world is based on the idea that the goal of language acquisition is communicative competence: the ability to use the language correctly and appropriately to accomplish communication goals. The desired outcome of the language learning process is the ability to communicate competently, not the ability to use the language exactly as a native speaker does but also communicative competence is made up of four competence areas: linguistic, sociolinguistic, discourse, and strategic. In the early stages of language learning, instructors and students may want to keep in mind the goal of communicative efficiency: That learners should be able to make themselves understood, using their current proficiency to the fullest. They should try to avoid confusion in the message (due to faulty pronunciation, grammar, or vocabulary); avoid offending communication partners (due to socially inappropriate style); and use strategies for recognizing and managing communication breakdowns. Communication skill is the ability to use our physical and mental faculties and previously learned conceptual frameworks about communication to move toward the accomplishment of a given objective or goal. Communication skills fall into two categories: initiating and consuming. Initiating communication skills include asking and answering questions, adapting language, and speaking in public, to name a few. Consuming This book is designed to help candidates to exhibit Officer like Qualities (OLQs) in the SSB Interview. The book is in 28 chapters grouped in 5 sections. The 1st Section includes A Great Career, what is Assessed at SSB, Preparation Tips and entire 5-day Interview tests schedule. 2nd Section contains both the Computerized Pilot Selection System (CPSS) & Aptitude Battery Test (PABT) & how to fill Personal Information Questionnaire (PIQ). The schedule, concept, purpose and procedure of all the SSB Interview Tasks have been fully explained. Screening Tests (OIR VIT, OIR Non-VIT & PP &DT), Psychological Tests (TAT, WAT & SRT) and GTO Task (12) have been discussed in detail. Tips and techniques to crack all the tests have been elaborated with model exercises, illustrations, sketches, photos & practice sets. Group Discussion, Interview & conference have been exclusively dealt with the tips to excel, supported with question-answer and mock sessions. Force related information & relevant GK issues are in addition. This is a must have book for SSB Interviews aspirants. Author is an expert in selection psychology & job interview. Since 2006, he has been a faculty and coach for Interviews- SSB, CAPF and others. He holds the MBA -HR and PGTD- degrees. His 8 books on Group Discussion & Interviews, for admission and jobs, have been published which are live online. This is a must have book for SSB Interview aspirants. The study of environment is a must for all of us as we are an integral part of the environment. It includes a composite and exhaustive study of physical and biological sciences including subjects, such as Ecology, Botany, Zoology, Physics, Chemistry, Social Science, Geography, etc. Not only this, a study of environment also includes human relationship, perception and policies towards environment. Hence, in order to understand and learn more about the environment in which we live in and to find answers to all our queries regarding the mysteries that surround the environment, this Quiz Book, is an ideal one. The environment Quiz Book has many interesting features like simple questions and one-line or one-word answers, Fill in the Blanks, Multiple Choice Questions(MCQs), Crossword Puzzles, word search, ect. all with solutions to make it more appealing to readers of all ages, particularly the school and college students. So read on to know more about the environment that surrounds us... #v&spublishers In this competitive world of today, one cannot achieve success only by putting in hard work. One has to imbibe and practise various techniques along with hard work to fulfil one's desires or reach the targetted goals. The book precisely deals with the different techniques, one has to inculcate in order to improve and enhance one's memory power. This is because hard work combined with a sharp memory is an ideal combination and can create wonders! The book has been divided into 30 chapters which denote 30 days in which each chapter symbolises a day, and the author aims to improve and sharpen the memory of all its readers in just 30 days! Basically, each chapter contains all the necessary steps and methods, one must practise in one's daily life to increase and strengthen the faculties of one's brain. Some of the salient features of the book are: How to improve one's imaginative powers? How to improve the concentration of mind? How to remember and successfully perform all our daily activities? How to prepare notes and excel in exams? How to remember dates, birthdays, anniversaries, historical dates, incidents, etc.? How to remember telephone numbers, names of persons, places, terms and terminologies? All the above and much more... Hence readers, it is definitely a must read for all of you, particularly the students and young professionals who are striving hard for a bright future ahead! Group Discussion and Personal Interview is an important process in selecting people for different positions in any organization. In the present competitive environment, having domain knowledge in a particular subject is not enough, for getting a good job. Ability to effectively communicate, ideas, right body language, problem-solving, analytical and interpersonal skills is essential and prerequisite to achieving the goal. This book aims to equip all with various important skills. · What is Group Discussion? · Recruitment · Interview · Preparing for the Interview · Setting the Right Tone · Interview Strategies · The Basic Interview Questions · 50 Zingers! · Clinching the Deal · The Art of Negotiation · Interpersonal Skills Gold mine of critical IT interview Q&A for freshers Description Are you a fresher looking to pass your first IT interview and get your hands on that dream job of yours? This is the best choice for you to make. By emphasizing on the importance of sufficient preparation, this book will help aspirants prepare for the IT interview process. With this practical hands-on guide, readers will not only learn industry-standard IT interview practices and tips, but will also get curated, situation-specific, and timeline-specific interview preparation techniques that will help them take a leap ahead of others in the queue. This book includes sample questions asked by top IT companies while hiring and the readers can expect a similar set of questions in their interview. The book also offers hints on solving them as you move ahead, and each hint is customized similar to how your actual interview is likely to progress. Whether you are planning to prepare for an interview through a semester for six months or preparing for just a weekend coding competition, this book will have all the necessary information that will lead you to your first successful job. This book is divided into numerous chapters including the topics that deal with various aspects and stages of the entire interview process. It presents an exhaustive question bank with special emphasis on practical scenarios and business cases. The book describes the qualities an employer looks for in a potential employee and will also help improve the aspirant's understanding of the interview process. The book begins with oft-asked sample interview questions on top data structures and operating systems. Then it dives into the concepts and principles of OOPs. Next it presents various interview questions on C/C++/Java programming along with database

management systems. The book will then take you through the methodologies and processes of validation and testing, along with DevOps, Agile, Scrum, APIs, Micro-services, and SOA. Finally, the book ends with a set of HR process interview questions covering the best practices to answer interview questions. **KEY FEATURES** Understand various best practices, principles, concepts, and guidelines Common pitfalls to avoid during interviews Trending programming languages including Python and R. Tools, best practices, techniques, and processes Methodologies and processes for DevOps, microarchitecture, SDLC, APIs, SOA integration Best practices and programming standards Holistic view of key concepts, principles, and best practices **WHAT WILL YOU LEARN** This is a comprehensive book on IT interviews for aspirants with profiles ranging from freshers to experienced (up to four years' experience) and with different backgrounds such as BE, BCA, BSc, BCom, and MCA. This reference guide for freshers has a double advantage: It will guide them for their interview and discussions. It will help interview panels in selecting candidates for their practice/units while bringing in standardization in the selection process. This book has more than five hundred questions in eight domains, including a chapter on trending programming languages (Python and R). It presents an exhaustive question bank with special emphasis on practical scenarios and business cases. It covers all the key domains including data structures, OOPs, DBMS, OS, methodologies and processes, programming languages, and digital technologies. The book includes a section on frameworks and methodologies for quality assurance and testing, DevOps, Agile, Scrum, APIs, microservices, and SOA. Based on our experience, the assurance is that at least 80% of the content will be discussed during a typical interview. The book also has a section on pre- and post-interview preparations. The coverage is extensive in terms of depth and breadth of domains addressed in the book. But it can be referred to for selective reading as per the choice of domain. The book has more than a hundred diagrams depicting various scenarios, models, and methodologies. **WHO THIS BOOK IS FOR** Students: IT and other computer science streams Freshers from IT and computer science institutes Programmers/Software engineers/Developers: 0-4 years' experience Interview panels **Table of Contents** 1. Introduction 2. Written Test & Group Discussion 3. Interview Preparations 4. Data Structure & Algorithms 5. Operating System 6. Object-oriented Programming (OOP) 7. C/C++ Programming 8. Java Programming 9. Database Management System (DBMS) 10. Trending Programming Languages: Python & R 11. Methodologies & Processes 12. HR Round Mission CAT by Disha is a key component to unlocking a winning CAT score. A stellar product in its category, Mission CAT is a conscious effort to address the most important topics and question patterns which prepare students for CAT and other MBA Entrance Exams like XAT, IIFT, MAT, CMAT, SNAP etc. The book comprehensively covers preparation strategies & techniques to crack Quantitative Ability, Data interpretation, Logical Reasoning and Verbal Ability with Reading Comprehension. The book also covers shortcuts, and tips to crack the typical kinds of problems encountered in CAT. It also instructs aspirants how successfully to strategise, manage time and analyse their knowledge pattern accurately to make the most of a time-bound elimination exam. In the Quantitative Aptitude, the book extensively covers shortcuts on Numbers, Average and Mixtures, Arithmetic and Word-based Problems, Geometry, Algebra, Counting, etc. in a very accessible and easy manner. In Verbal Ability, the book deals with Topics like Para Jumble and How to crack them scientifically with examples by at least 4 ways. Likewise, 'Facts, Inference and Judgement' has been allotted enough space with Real time Examples and more than one kind of Examples and how to differentiate Facts from Fiction. With Mission CAT, the entire CAT test preparation process has been simplified with a wide range of shortcuts and techniques which are a must to crack CAT. Through this book, Disha provides everything you need to hone your skills and perfect your scores. Special attention has been given to Group Discussion and Personal Interview which is an important part to crack MBA exams. This book **Soft Skills** is like a companion, guiding the students, young men and women, at every step in the job market and corporate personnel. Soft Skills have become absolutely essential, both for the growth and success of an individual as well as the organization. A great conversation can be invigorating, exciting, comforting, and informative, all at once especially when you're talking with someone with decades of experience, knowledge, and memories to draw on. Our companions often say that getting the chance to speak one-on-one with their senior clients is a highlight of the day, and family caregivers across the country can attest to the power of sharing stories and talking through memories with their elderly loved ones. In fact, making time to connect and share in a conversation can be one of the most enriching, rewarding, and healthy things you can do - especially for older adults. This book grew from ten years of leading groups for older adults in Philadelphia. Each topic page is a guide for discussion of interests or concerns. It will be your roadmap for leading groups in your own community. It also guide you to start a discussion book for older adult. Life skills are essentially individual abilities that help in promoting mental well-being and competence in people to deal with the various situations in life. This book presents various aspects of life skills, including communication, self-analysis, self-development and study habits. These are crucial elements in determining one's personal and professional growth. Developed in accordance with the new syllabus of the West Bengal Council of Technical Education and written in an interactive style, this course book will help the students inculcate the various life skills and enhance their acceptability and growth in this highly competitive world. **KEY FEATURES** • Opening Case Study in every chapter, along with case-analysis-based class discussion, to encourage students to apply their analytical skills • Assess Your Understanding to test understanding and assimilation of the information shared in the passages • Story Time with short, interesting stories that allow learners to develop critical thinking skills from the old classics • In-class Team Activity in the form of role plays, debates, discussion, etc • Experiential Learning to gauge the students' understanding of the concepts and to measure how much of the learning they are able to apply in real life Starting a great women's group is challenging enough. Coming up with fresh, interesting topics for discussion can sometimes prove to be the most challenging part. Relax ... we've got you covered! Karen and Pat have put together a fabulous list of possible Featured Topics and Activities for you and your women's group to choose from. Use this list to get your creative juices going. As your group grows and develops, you and your group will begin to find topics and activities you would have never envisioned - and they will be fun, interesting and relevant to your group and to the specific things you are dealing with at that time. But until that ball gets rolling we are offering you a huge list of Discussion Topics and Activities... \* Business/Work-Discussion Topics \* Charity-Discussion Topics and Activities \* Entertainment-Discussion Topics and Activities \* Feedback-Activities \* Field Trips-Activities \* Finance-Discussion Topics \* Goals-Discussion Topics \* Group Names-Discussion Topics \* Health-Discussion Topics \* Learning-Discussion Topics and Activities \* Legal-Discussion Topics \* Let's Get Physical-Discussion Topics and Activities \* Outside Speakers or Services-Activities \* Parenting-Discussion Topics \* People Focus-Discussion Topics \* Personality-Discussion Topics and Activities \* Powerful Questions-Discussion Topics \* Roles-Discussion Topics \* Self-Awareness-Discussion Topics \* Self-Help-Discussion Topics and Activities \* Spiritual/Religion-Discussion Topics and Activities This ebook can prove to be a valuable resource for you in the future as well. At anytime you are in need of ideas, topics or activities for your group you can always turn to this ebook and receive the perfect topic for any meeting. 'Will Maya get a campus placement' revolves around Maya, who is talented but unlucky in getting a job from Campus. To her surprise, she finds that Vainateya has two backlogs and still grabs an offer from Campus. Then there is Aakash who appears in the placement process just because he has nothing else to do on that particular day, and even he gets through. She fails to understand why her strengths are not sufficient to secure her a job. Why is she not able to arrive at the pith of her weakness and work on it? Until Kinni gives her a direction - the puny push. Will Kinni's small help motivate her to change her attitude? Is it right to say that - 'If everything is not fine in the end, then it is not the end?' The author S.P. Sharma, not only discusses the problems facing the modern man in his book, but he also explains certain religious truths comprehensively by employing non-technical language. It contains for you useful information designed to help you relieve you from anxiety and disturbing thoughts--providing you a clear vision leading to happier life. It would help you: \*To combat the shocks of life \*To know that nothing is more useful than the awakened self \*To understand the principles that make life happier It is a wonderful work for anyone who desires to get success through positive thinking. #v&spublishers **Simplifying All The Steps:** • Screening Test • Psychological Test • Group Testing • Interview • Conference Procedure **With Dynamic Topics:** • Service-related Information • Geopolitics • National Issues In this new and updated edition the author takes the candidates through the various stages of the SSB test. He lists out the different phases of the tests that are conducted in exact sequential order with his vast experience in this field. The content in this new edition has been divided into two parts and nine sections. The first part addresses the screening tests, which includes verbal, non-verbal, picture perception and discussion tests followed by psychological tests, group testing, interview techniques and conference procedure. The second part covers service-related information, geopolitics and national issues. **KEY FEATURES** • Simplified and reader-friendly approach towards all necessary steps: Screening Test, Psychological Test Series, Group Testing Series, Interview Techniques and Conference

Procedure • Coverage of essential topics like Service-Related Information with Geopolitics and National Issues DR (CDR) N K NATARAJAN has an experience of over 25 years in the Indian Navy, and a three year stint as a Group Testing Officer at the Selection Center in Bhopal. In addition to serving in the navy, he also holds a degree in management and a doctorate in psychology. He has helped assess more than 1500 candidates during his term as a selection officer. There are no specific rules to prepare for a GD. And no one knows what the topic of GD is going to be. This book includes topics that are likely to be put by the Group Testing Officer before the candidates to gauge their personality and leadership qualities. It will be a good idea to keep yourself abreast with topics from: 1. Current Affairs - Current Affairs is something that you have to be thorough with. Understand the recent crises affecting the world, latest developmental initiatives, and important national & global events. 2. Historical topics- Have a fair knowledge about the history of India and the world. Having historical information will help you cite examples and make references whenever needed. 3. Sports, Arts & Literature - In these topics, try to have a decent idea about what is popular, who are the leaders in each area, the latest that has happened in these areas. 4. Data crunching - Do familiarize yourself with important data. Throwing in some data if required in your GD will definitely create an impression among the assessors. Speak with a measure of confidence on the given topic; and secure the nod of the evaluator. The measurement of communication, particularly in business situations, cannot be over emphasized. It is the foundation on which all significant managerial functions are based. It facilitates interaction at personal, interpersonal, and team levels for the execution of organizational goals and objectives. This book explains the basics components and functions of communication in a simple yet interesting way. This is a comprehensive introduction to modern business communication which integrates communication theory and practice and challenges many orthodox views of the communication process. Business Communication analyses how effective communication can be achieved in organizations that are changing to meet new social, economic and technological demands. Globalization has brought in numerous opportunities for the teeming millions, with more focus on the students overall capability apart from academic competence. Many students, particularly those from non-English medium schools, find that they are not preferred due to their inadequacy of communication skills and soft skills, despite possessing sound knowledge in their subject area along with technical capability. Keeping in view their pre-employment needs and career requirements, the book will help the students to change their traditional mindsets from controlling to creativity; to employee empowerment and organizational learning; to gain skills in the language which has become the international lingua franca, a language of global economy. All the chapters are full of gems and rubies, but the chapters based on resume writing group discussion, conducting meetings, interview skills, grammar, etc., are the black pearls in the treasure trove. Also the chapters are dainty, detectable and delightful as part and parcel of your reading, writing, and speaking skills. This book will surely empower students with the language and life skills they need to carry out their career goals. It also provides ample opportunities for the students to build awareness and practice the language in real-life scenarios. Its integrated skills approach develops the students self-confidence to survive and succeed in professional and social encounters within the English speaking global community. The book serves as a complete guide and elaborately explains the different usages of nouns, adjectives, adverbs, phrases, proverbs and so on. Hence, it will undoubtedly serve as a bible for both the lovers and wizards of English language. #v&spublishers You don't want to miss out career opportunity. Keep reading it. You have a dream job lined up. You don't want to miss out career opportunity. Group Discussion is challenging. You are going to want to be as prepared to put your best foot forward. This is a must read book to get a gist of what you are going to have to face. It is easy to read and very well organized. This is the second edition. This book is the definitive, perfect guide to planning, preparing and performing in Group Discussions. The guidance in this book has been tried, tested and honed to perfection. The book covers important aspect of the Group Discussion process and provides valuable inputs. It exceptionally explains what recruiters at the most sought-after companies look for when deciding whom they should select for hiring. You are going to get from the book: • What GD Panel looks for when deciding whom they should hire? • How to score over other candidates? • You will be tested for which skills. • Participants most common mistakes, how to avoid them. • Mock GD - Topics & Case Studies based. • Exclusive Tips & Techniques. • Wide coverage in 12 chapters. After reading, this will make you giving any Group Discussion much easier and crack that comfortably. Hai! Scroll up and click buy. In the growing global competition, business communication for management is the key for survival/growth of any organization. Business scenario is changing at a fast pace, in order to meet the existing need, organization are forming and adopting new strategy for timely success. The objective to appraise the student with the thorough understanding of laws and rules so that business could be comprehended entirely. This book provides a holistic view of different acts and ordinances pertaining to the discipline on management. Keeping in view its importance, Universities have introduced the Business Communication for Management as a core subject in the Management Course. This book has been written for the benefit of all students of MBA, CA, CS, M.Com, Management Researcher, BBA, and B.Com. Etc. The book has been, designed, according, to the syllabus of, MBA course of Shri Venkateshwara University Gajraula, Dr. Abdul Kalam Technical University Lucknow, University of Rajasthan Jaipur, RTU Kota & MDS University Ajmer also for the similar courses of the other Indian universities. It has been observed that, students coming from, Hindi, medium background faces difficulties due to change in medium; hence, a humble attempt has been made to provide the whole subject matter in simple and explanatory language. The book is the culmination of years of experience of a dedicated team of experts at the Triumphant Institute of Management Education (T.I.M.E.) Pvt. Ltd, an institute that has helped students in achieving their goal of making it into the IIMs and other premier B-schools in the country over the last 13 years. No other work on GDs and interviews is as comprehensive and path-breaking as the one in your hands. Features includes \* What do moderators look for in the GDs? \* How does one prepare for GDs? \* How does one score more points in a GD? \* How does one steer clear of the distractions during the course of a GD? \* How does one `grab the initiative of others` while guarding one`s own? \* What do interviewers look for? \* How does one double one`s chances of selection? \* How does one make a `stress interview` stress free?

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